



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SWAMY VIVEKANANDA RURAL FIRST GRADE COLLEGE
• Name of the Head of the institution	VENKATESH BABU T S
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08027831900
• Mobile No:	9448171480
• Registered e-mail	svrfgcollege@gmail.com
• Alternate e-mail	principalsvrfgc@gmail.com
• Address	Chandapura, Anekal Taluk,
• City/Town	Bangalore
• State/UT	Karnataka
• Pin Code	560081
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	Bangalore University				
• Name of the IQAC Coordinator	KUSUMA H S				
• Phone No.	8971750750				
• Alternate phone No.	9110857707				
• Mobile	8971750750				
• IQAC e-mail address	iqacsvrfgc@gmail.com				
• Alternate e-mail address	principalsvrfgc@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.svres.org/fgc/AQAR2020-21.pdf">https://www.svres.org/fgc/AQAR2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.svres.org/fgc/pdf/cal21-22.pdf">https://www.svres.org/fgc/pdf/cal21-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.27	2017	23/01/2017	22/01/2022
<b>6.Date of Establishment of IQAC</b>			15/03/2017		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been			Yes		

uploaded on the institutional website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Academic calendar of events was framed and as per which the activities are carried on		
The inter-class cultural and sports activities are carried on to encourage the students for active participation along with the academics		
The parents-teachers meet was organized to discuss the students' performance and also to take the feedback for further improvement as they are the major stakeholders to suggest for quality development of the institution		
Seminars and workshops are conducted to the students on gender equity and communication skills to the students. Placement drive was organized to the final year students. Add-on course on Tally-ERP was also conducted in collaboration with Salvin-Infotech		
Conducted the 3 internal examinations to gauge the academic performance of the students and also to prepare them for the final examination		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
IQAC MEETING	Two meetings are conducted to discuss the calendar of events for the odd semester and even semester
Bridge course	In the beginning of both odd and even semesters, bridge course was carried on for all the subjects
Blood donation camp and Vaccination drive	As per the plan we conducted blood donation camp in association with Rastrothana and also Vaccination drive for both the doses in assistance with Primary health center
National festivals and Jayanthi of Vivekananda, Guru Poornima	With the social responsibility we celebrated all the national festivals and also youth day and Guru Poornima to earmark the significance about the day
Internal examination	To assess the academic performance 3 internal examinations were conducted in each semester
Cultural and sports activities	Inter-class cultural and sports activities are carried on
Campus drive	The campus drive was organized to support the students for placement
Add-on course	Tally-ERP classes were carried on in collaboration with Salvin Infotech
Professional Development Program	On NEP a national level webinar was organized
Digital Library	Introduced Inflibnet for the access of E-BOOKS
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>

- Name of the statutory body

Name	Date of meeting(s)
Management	03/11/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
21-22	02/02/2022

#### 15. Multidisciplinary / interdisciplinary

The Bangalore university adopted the NEP and made it mandatory for all the affiliated colleges to adopt a multidisciplinary system in academics along with the core subjects. In our institution, we are having B.Com and BBA courses. For the B.Com and we have given subjects like Digital fluency and Environmental studies for odd and even semesters respectively. This will help the students to learn other disciplines basic knowledge along with the core subjects. Even the students can find the relevance of the subjects too.

#### 16. Academic bank of credits (ABC):

Academic Bank of Credits" refers to a method for academic service that was developed by the Commission with the Central Government's consent to make it easier for students to become its holders of academic accounts and to enable smooth academic transactions. A formal system of credit recognition, credit accumulation, credit transfers, and credit redemption aids in promoting distributed and flexible teaching-learning by facilitating student mobility between or within degree-granting higher education institutions. Given that our institution is associated with Bangalore University, the Academic Bank of Credit must register with the university, autonomous entities, etc. Since we are the affiliated college, the academic bank of credit that the university has registered for also applies to our college. The ABC is introduced by the central government in the year 2021

#### 17. Skill development:

More emphasis is placed on skills and values-based courses designed under the new NEP-based curriculum to ensure an inclusive and equitable quality of education for students for lifelong learning. The Skill Enhancement Courses (SECs) are meant to improve the skill

levels of students in various domains, such as cognitive skills, analytical skills, employable skills, transferable skills, and communication skills. A few examples are digital fluency, building mathematical ability, critical thinking and problem-solving, cyber security, etc. The NEP curriculum is in line with industry needs, as the current job market expects skill-enhanced employees in addition to subject knowledge. As an affiliated college, we have been teaching the subject of Digital fluency as a skill enhancement course for the students

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our institution is mainly based on traditional teaching methods. SVRES management encourages teaching in an understandable regional language, along with teaching in the English language, which are embedded in various programs it offers. The Institution is keen to promote the development of cultural and sports activities for the students as the institution understands it is very much required for the student's overall development.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Outcome-Based Education (OBE) system is used by our college to instill student-centered learning and teaching methodology. The college analyses student outcomes through academic performance evaluation, inter-college and inter-class sports and cultural activities, and the conduct of placement drives, etc. This ensures that the overall development of the student is given due weightage during the measurement of program and course outcomes.

**20.Distance education/online education:**

We witnessed a major hit as well as a drastic change in educational institutions due to the pandemic. The pandemic situation made educational institutions think of an alternative method to reach the student community, which paved the way for online teaching. Even today, the institution is following the blended mode of teaching. Despite the fact that the classes are taught in person, we are sharing the study material through Whatsapp groups with the students and have also created YouTube channels to provide information access to the students. The institution has conducted webinars, classes, and guest lectures via online mode not only during the pandemic. Various skills-building activities are offered online.

**Extended Profile**

**1.Programme**

1.1	93
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	726
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	269
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	250
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	22
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	22
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	120.80764
4.3 Total number of computers on campus for academic purposes	60
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Swamy Vivekananda Rural First Grade College follows the below mechanism for the effective delivery of the curriculum.</p> <ul style="list-style-type: none"> <li>• It is the usual practice of our Institution to conduct regular meetings and plan a tentative schedule for the implementation of curriculum activities in a systemized way</li> <li>• Collecting criteria-wise activities at the end of the 2020-2021 session</li> <li>• Taking into consideration University academic calendar and the criteria-wise schedule, a consolidated tentative college academic calendar for both odd and even semesters is prepared. Odd semester academic calendar is prepared at the end of even semester. The activities are carried out by department wise and the activities are coordinated by the IQAC coordinator and criteria-wise coordinator.</li> <li>• Proper track is maintained in regards to completion of syllabus on time.</li> <li>• Class notes are been provided by the teachers to the students especially to help slow learners.</li> <li>• To enhance the better delivery of curriculum the following methods are adopted</li> </ul>	

- ICT-enabled teaching and learning method
- Presentations, Quiz, and assignments are given to the students to enhance their skills
- Project works are assigned as part of the curriculum
- Regular assessment of student's performance is done by conducting internal exams
- Based on the internal assessment of the student's remedial classes and revision classes are taken for the slow learners
- Bridge course is conducted at the beginning of each semester to familiarize the subject and project the scope of the subject

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Each department adheres the college academic calendar of events. Every month meeting is organized in order to evaluate the calendar of events and check all the activities are implemented according the schedule.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma**

**B. Any 3 of the above**

Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
<b>2</b>	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>1</b>	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
<b>119</b>	

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****119**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our faculty members adhere to professional ethics which is been prescribed clearly in the faculty handbook. In which the teacher's code of ethics, the teacher's main responsibility is been briefly stated. Gender, Human Values, Environment Sustainability: We have a Women empowerment cell, which motivates our students(girls) to overcome gender bias and we appreciate our students (girls) participating in various events and also seminars organized for our students.

All the students are given equal opportunities. We inculcate human values through cultural diversity and social subjects. The subject depth states human value, women empowerment, and child labor. We also celebrate the environmental day to create awareness to protect our environment. Our NSS team takes up the initiation in various activities such as the swachh Barath campus, Blood donation camp.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****1**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

55

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

310

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

269

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

SVRFGC identify slow and advanced learners based on their previous class marks, internal examination, and teachers' observation. To bridge, the gap between slow learners and advanced learners institutions organize various programs which are as under.

- The institution organizes an Orientation program for fresher's to make students aware of the college working environment and also to inculcate a positive attitude and competitive spirit.
- Bridge Courses are conducted subject-wise to lift the students to the level of higher education and for non-commerce students to cope with the program in which they are enrolled.
- Remedial Classes are conducted with the aim to improve the academic performance of slow learners, and absentees.& students who participate in other activities.
- Group Study System is also encouraged with the help of the advanced learners.
- Group studies are imparted to the slow learners after class hours for better understanding.
- Provision of simple and standard lecture notes/course materials Strategies for the advanced learners
- Students are encouraged to participate and present papers in various Seminars/ Conferences/ Workshops/ Inter-Collegiate Competitions organized by other colleges.
- Participation by the students in in-house competitions such as Debate, Group Discussion, Problem Solving - Decision-Making Exercises, and Quiz Programmes are also encouraged.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
726	22

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Institution adopted the following methodologies to enhance the learning experience.

- **Field Study:** students are encouraged to engaged themselves in field study work to acquire practical knowledge.
- **PPT Presentation:** Lessons are taught through Power point presentations to make learning interesting besides oral presenting methods
- **Lecture method:** This conventional method is commonly adopted by all the teachers, especially language teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners.
- **Interactive method:** The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs.
- **ICT enabled teaching:** includes High-End projectors, WIFI & Elearning resources. The institution adopts modern pedagogy in line with emerging trends to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students.
- **Project based learning:** Commerce and Management demand project based Learning. The teachers guides the students in the process of preparation of projects.
- **Student Seminars:** The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) in education is the mode of education that use information and communications technology to support, enhance, and optimize the delivery of information. Worldwide research has shown that ICT can lead to an improved student learning and better teaching methods.

- Institution has its own YouTube Channel "Lets Learn If You Can" through which lecture videos pertaining to various subject created by the respective subject teachers are uploaded and circulated to the students.
- In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning.
- Classrooms are fully furnished with advanced LCD Projectors
- Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of Powerpoint presentation, seminars, assignments, tests and student's presentation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**12**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

201

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There shall be a university examination at the end of each semester. The maximum marks for the university examination in each paper for Non NEP students shall be 70 and 30 marks Internal Assessment and for NEP students 60 and 40.

Internal marks shall be given based on various criteria's, such as Two tests, attendance, Quiz, Presentation, Assignment, Field work, Project, Class Assessment.

- At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.
- The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.
- To ensure proper conduct of Internal Assessment tests, invigilators are assigned to each hall.
- Evaluation is done by the course handling faculty members within a week from the date of examination.
- The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately.
- The marks obtained by the students in internal assessment tests are displayed on the department notice board.
- The end examination for the projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Students who are admitted for the concerned course are assessed continuously through various evaluation processes at institution. Continuous evaluation is made through Group Discussion, Quiz, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The performance of the students is communicated to the students. For transparent and robust for internal assessment, the following mechanisms are conducted by Internal Examination Committee. Question Paper Setting.

Conduct of Examination

Result display .

Respective subject teacher evaluate the test paper which is reviewed by HOD. Every subject teacher circulate test papers to students and clarify their grievances. And HOD keep Interaction with students regarding their internal assessment. And at the end of every internal examination, the progress of the students are discussed with their parents in teachers - parents meet.

In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Institution offered Under Graduate programs under the Faculty of commerce and Management. For these programs, the institute followed the curriculum designed by our affiliated university. The Programmes outcomes are evaluated by the institution and the same are communicated to the students in the formal way departmental notice board. The mechanism followed was as follows:-

- The institute followed the Academic Calendar of our affiliated university.

- All the subject teachers maintained an Academic Diary in every academic year.
- All the subject teachers prepared Semester-Wise Evaluation Reports.
- Internal examination committee analyzed evaluation reports of results. At least five hours are spent by the teachers for introducing the subject to the Students.
- Learning Outcomes of the Programs and Courses are observed and measured periodically
- Soft Copies of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference. Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.
- Use software tools and coding at a level necessary to perform mathematical operations, statistical analysis and simulations in solving complex problems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various indicators throughout the semester of the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. The faculty provides home assignments to students, conducts internal tests, viva voce, surprise tests, field work, quiz, projects etc. in order to assess the Programme Outcomes and Programme Specific outcomes attained by each student. Some of the key indicators of measuring attainment are:

- End Semester University Examination: Since the college is affiliated to Bangalore University, at the end of every semester students will take examination as per the time table scheduled by the university.

- **Internal Assessment:** The Internal Assessment constitutes 30% weightage and 40% weightage respectively for Non-NEP and NEP students of the total marks (100) in each subject. The students are given assignments in the respective subject. Additionally, one internal test for 25 marks and pre-final examination for 70 marks is conducted along with, quiz, viva-voce examination, presentation, assignment, etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

221

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.svres.org/fgc/SSS2021-22.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A few extension activities were carried out in the Institution. During the year some activities for sensitizing the students to social issues, for their holistic development like the Covid

Vaccination drive, Youths Day, Yoga day, Environment day, Schizophrenia awareness about mental disorders, Blood Donation Camp.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

356

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The physical amenities at Swamy Vivekananda Rural First Grade College include 12 classrooms with ICT capabilities and CCTV security, a computer lab, a business lab, and a 200-seat theatre where students can fully engage in their studies to achieve topic mastery. As well as having a large field for sports like volleyball, throwball, and kabaddi, we also have the necessary tools for playing games indoors. We offer a sizable library with enough the general and specialized literature to meet the academic demands of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The goal of our institution is to promote rural students' academic, physical, and spiritual development. We give academic, cultural, and athletic endeavors considerable priority.

Every semester, in addition to reading books and running seminars, we also organize inter-college and inter-class cultural events. In our auditorium, students can congregate to participate in cultural activities such as dancing, singing, skit, mime, fashion show, and other events.

The college features large fields for sports and games.

Additionally, we have adequate materials and equipment on hand to keep the pupils active throughout sporting activities and even we have spacious space for practicing Yoga and even the physical education department will take the initiative to give practice to students and even in the entire institution we celebrate Yoga day every year June 21st and even gives pre-practice to all in this regard.

In order to develop a solid understanding of both sports activities and physical activities, even more understanding is offered through instruction using the mandated curriculum outlined in the NEP curriculum as well as the prescribed college syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.svres.org/fgc/gallery2.php">https://www.svres.org/fgc/gallery2.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

12

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.svres.org/fgc/infra.php">https://www.svres.org/fgc/infra.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

19.13039

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college's learning and teaching activities are supported by the library in a variety of ways to advance the knowledge and abilities of both teachers and students. We have enough room for reading; 70 pupils can be seated together at once, and there is even a separate reading area for staff.

To keep an eye on the actions of the students in the library, two CCTV cameras have been placed. We have 15 computers available for student use, and the librarian keeps separate registers for teachers and students to track their admission and exit times.

To keep students informed about the status of library resources, KOHA open source library system software has been upgraded into the library system.

Name of the ILMS open source software Nature of Automation (fully or partially) version Year of automation koha with OPAC partially 3.14 2015

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-

C. Any 2 of the above

### ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.07352

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

8439

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

By properly maintaining housekeeping services and security services, the institution has built systems and procedures with well-designed

policies for maintaining and effectively using physical, academic, and support facilities.

The sporting equipment and associated activities are managed by a competent physical education director. Key resources like UPSs and generators will be employed as needed to ensure seamless operation.

The college principal serves as the chair of the library advisory council, which oversees the efficient operation of the library system.

The issue and upkeep of books in the library are handled by the ERP.

Students and staff use the laboratories for academic purposes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

19.13039

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We have excellent facilities for physical, academic, and support activities such labs, libraries, sports, computers, and classrooms at First Grade College thanks to the support of management and the principal.

The infrastructure committee will check the relevant conditions and make the appropriate plans while following the principal's and the committee members' instructions. Through a requisition indent, the infrastructure committee will request information from multiple suppliers regarding the purchase in this case.

Once the committee has received the quotation from the suppliers and is satisfied with it, the quotation will be addressed at the sub-committee meeting in order to get management approval.

The committee will be in charge of obtaining the prerequisites and maintaining the documentation once management has given its approval and granted funding.

To verify the accuracy, an internal audit will be conducted at the end of the year at the principal's initiative. If there is any scrap left over at the end of the year, the committee must request management's approval before properly discarding it.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

204

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

26

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>C. 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

9

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

By keeping in mind the vision of the college in order to develop the rural students and to create leadership qualities, the college has taken the initiative to involve the student community in various committees that were formed as per the guidance of the university and UGC. Plan At the beginning of the academic year, while framing the calendar of events, the committees will be in charge and the responsibilities for the committees will be decided.

Do

The framed committees will be headed by the principal, followed by the faculties as members, along with the student representatives. Once the committees were framed, the in-charge members visited all the classes to educate them regarding the committees and volunteer members would be selected. Afterward, every two months, a formal meeting will be conducted with the students as they are the members. The meeting will be documented in its minutes.

#### Check

Based on the minutes of the meeting, the resolution will be passed in the meeting. Any issues or suggestions will be brought to the attention of the principal and management.

#### Act

Based on the suggestions given, it will be considered serious for further improvements to be made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

408

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

By keeping the vision and mission of the college in a mind . We are in the planning to register alumni association. In order to connect alumni we are using the social media platforms. Before and after conducting any academic and non-academic activities the details are forwarded to all our alumini to connect the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Understanding that empowering people in management results in a more responsive, more flexible and more successful identity, SVRFGC has bestowed autonomy to its faculty members in many areas of academic and non-academic domains. Starting from planning the academic calendar of events to the valuation of answer scripts, the college has created a unique ambiance of selfmanagement in the faculties of the college, thereby successfully creating faculty partnerships with the college management. The institution has qualified and competent administrators to provide effective leadership and management at various levels. The involvement of leadership is achieved through well-defined systems and organizational structure consistent with UGC policies and with the vision and mission of the institution in general. Various committees such as Governing Council, Admission Committee, IQAC, Culture Committee etc. are constituted. The faculty members are nominated in various bodies and committees for decision

making and managing the various functions of the institution. Regular inputs are taken from faculty and staff through monthly meetings for continues improvements in the system. Ideas are invited from Alumni and other stakeholders for innovation and improvement in various functions such as administration, examination, NSS, placement, finance administrations maintenance etc.

File Description	Documents
Paste link for additional information	<a href="https://www.svres.org/fgc/Vision &amp; Mission.php">https://www.svres.org/fgc/Vision &amp; Mission.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

SWAMY VIVEKANANDA RURAL FIRST GRADE COLLEGE is a teaching intensive organization working towards effective delivery of content, information and knowledge to the student community and ensuring that every student utilizes the resources and services to the upliftment of himself and his society at large.

The role of the institutional head is paramount to building a dynamic and focussed environment for the institution. This has been given utmost care and attention by the management through a participative and continuous learning process at all stages with 5 E's

1. Effective goals setting
2. Enabling strategic resourcing
3. Ensuring quality teaching
4. Empowering faculty through continuous learning
5. Ensuring an orderly and safe environment

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SWAMY VIVEKANANDA RURAL FIRST GRADE COLLEGE has a quality policy growing out of its Vision and Mission statements.

#### Vision

To create a platform to the rural student community to enhance and exhibit their intellectual, physical, spiritual and creative abilities by deriving the benefits of primary, secondary and higher education.

#### Mission

Provide adequate opportunities for the students to pursue their intellectual growth through curricular and extra-curricular activities

Over the past 15 years, the college has shown tremendous growth. To sustain this, strategies are formulated, communicated and implemented effectively. Through this the institution is able to contribute to the society at large. To this effect the stake holders are made aware of the plan of action and implementation. Keeping in mind, the short term, medium term and long term development plans, the institution always follows an inclusive approach with co-operation from all stake holders.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Swamy Vivekananda Rural Frist Grade College supports and collaborates with the management by following a democratic management approach. In line with the mission statement, the leadership provides a supportive and stimulating environment for the intellectual, ethical, physical, and spiritual growth of the student

community. While both authority and responsibility are delegated to the Head of the Institution to aid in decentralisation, the management created a sub-committee which will meet once a month in order to overview the activities carried on and also approve the activities to be carried on for the next month. The management members participate in the important curricular, co-curricular, and extracurricular events and offer strategic inputs for continuous improvement. The institution follows the IADE Matrix (Inform, Approve, Decide, and Execute Matrix). The IADE matrix clearly depicts the decentralisation process across the institutions. This philosophy runs through and across all functions of the institution. Through this process, the leadership believes in quality improvement and contributes in a significant way to sustain the quality consciousness in the field of higher education. The management takes a keen interest in planning and recognises the implementing initiatives taken at various levels at the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Institution provides various welfare measures to both the Teaching and Non teaching staff to comfort their lives and also to keep up their motivation levels high.

#### TEACHING STAFF

Provident Fund, Maternity benefits, Free medical camps, Wi-fi Facility

#### NON-TEACHING STAFF

Employee state insurance, Uniforms to Peon and security, Free medical camps, Maternity Benefits

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Swamy vivekananda Rural First Grade College conducts annual student appraisals regarding the teaching and administration activities through questionnaire. Which is later analysed by the head of the institution for further action to be taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits annually monitor the monetary transactions of the college. The internal audits conducted mid academic year where a team of professionals conduct the auditing and any discrepancy is brought to the notice of the Principal immediately. The external audits entail the auditing of all the different units of the management. The observations made by them are regularly complied with. The college has a stringent system in the management of the financial transactions. The college always avoid cash transactions to make the affair transparent. Financial administration - management communicates to the units budget consultations - compare previous academic year expenses and draw the budget for the present year - budget is presented to governing board of management once board approves it is sent to the president for approval - president with certain comments will approve and incorporating the feedback budget is finalized .. Account settlement needs to happen on a monthly basis and it is mandatory to get the next month's budget approved. The management constitutes a college sub-committee to do the internal audit and their main task is to check the complied suggestions given by the auditors and management. Whether the college is complying with statutory norms like deduction of TDS, whether sanctioned amount is paid as salary, scrutinize assets registry of the institution. .Amounts to be credited as per the heads prescribed by the auditor - if the auditor brings to our notice any discrepancy or audit objections it will be immediately rectified.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

6.74

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process. Swamy Vivekananda rural first grade college is a self-financed private institution, tuition fee is the main source of income. These funds are utilized for all recurring and non-recurring expenditure. The institution has a well defined mechanism to monitor effective utilization of available financial resources for the development of infrastructure to augment academic needs.

All the major financial decisions are taken by the college sub committee and principal and management. Once after the submission of budget requirements from various committees the sub-committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

The innovative, thorough, and adaptable education policies at Swamy Vivekananda Rural First Grade College aim to execute complete quality through a consistent focus on quality education delivery.

The Internal Quality Assurance Cell (IQAC) of the institute conducts operations that cover every facet of how the institute runs. Since 2017, it has consistently completed the following duties with its honest efforts:

1. Contributing to the development of best administrative practices for effective resource management and enhanced staff and student services.
2. In open dialogue with management, students, and staff provide their opinions and recommendations on instructional and administrative performance.
3. In order to meet the demand for digitalization, even the institution has accepted the necessity for Infilibnet and implemented the E-resource requirement.
4. The Institute's ICT-based administrative operations, automation of the admission, financing, and assessment processes, and upgrading of Wi-Fi and LAN facilities have all considerably improved the quality of teaching-learning experiences.

We also adopted the UUCMS common portal to input all the pertinent data of the students enrolling starting with the academic year 2021, which is common for the entire Karnataka state, and even the student can be able to acquire all the academic information through the site through student access.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution periodically reviews the teaching-learning process through a structured feedback mechanism, which includes curriculum

feedback from students and teachers, which drives the curriculum design process. Student feedback on faculty gives sufficient insight into faculty performance and suggests areas of improvement if needed. The initiative taken by IQAC aids in bringing qualitative education and imparting valuable suggestions in Outcome-Based Education, which is one of IQAC's major initiatives toward academic excellence and aids in measuring learning outcomes through student performance in Continuous Internal Assessment and end-of-semester examinations. The IQAC not only establishes benchmarks for student performance but also raises the bar as and when success is achieved, ensuring continuous improvement in student performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. In our Institution importance is given to both Genders in Admissions, participation in sports and cultural activities and Placement activities.
2. Importance is given to males and females candidates in selection of staff.
3. Programmes are conducted for the development of Women by the Women empowerment committee towards uplifting women to face the world.
4. Restrooms are provided along with washrooms separately for Girls and Boys
5. Student counseling committee solving problems faced by both Men and Women separately with Qualified counselors.
6. By conducting Seminars through experts in concerned fields related to Gender equity, the institution provides financial support for economically backward girl students to avoid discontinuing education because of financial problems: A 3 days seminar conducted to the students on gender sensitization on 2nd, 3rd and 4th December 2021

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We are offering only two courses: B.com and BBA. The primary source of waste is paper waste, which is collected in bags and sold to vendors for paper recycling.

Leafy waste on the ground under the trees is collected and used for preparing natural manure. The institution attempted to raise awareness among all stakeholders about the importance of reducing, reusing, and recycling waste on campus.

we are planning to segregate the waste by giving proper training to the workers who are collecting the waste and sending the waste for recycling.

To create awareness among the students competition conducted on waste management by the institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

**E. None of the above**

with ramps/lifts for easy access to classrooms.  
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.  
 Provision for enquiry and information :  
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes several activities. To develop emotional and religious feelings among the students and faculty; commemorative days are celebrated on campus with the initiative and support of the management. Not only for recreation and amusement but also to foster a sense of unity and social harmony.

The college and its teachers and staff jointly celebrate cultural and regional festivals like Teacher's Day, Fresher's Day, Induction program, rally, oath, plantation, Youth Day, Women's Day, Yoga Day, and other religious rituals activities on the campus. Motivational lectures by eminent people in the field are arranged for the all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up a strong infrastructure for a variety of sports activities for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1) Bangalore university has provided the syllabus regarding constitution and Human value in different semester as a part of the curriculum. 2) Preference is given in teaching the students Human values, rights, duties and responsibilities through prescribed syllabus. 3) To bring unity among students uniforms are provided to all the students. 4) National Youth day is celebrated in the institution to create awareness among role, duties and responsibilities of youth in building the nation. 5) Programmes are conducted on slogans of Swamy Vivekananda to create values and their importance to lead life among the students.

Because of Pandemic many programmes are not conducted in the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In our institution, all national festivals such as Independence Day, Teacher's Day, Gandhiji and Lal Bahadur Shastri Jayanthi, Youth Day and Republic Day are celebrated in the absence of students by assembling teaching and non-teaching faculty by following SOP due to the COVID PANDEMIC. National Festivals are held to plant trees of nationalism and patriotism among employees and to remember the great leaders and freedom fighters who laid down their lives in the service of the nation's foundation .

The Institution celebrated World Environment Day on June 5th, 2022 by planting trees in the presence of only teaching and non-teaching staff by following SOP due to Pandemic. The day aims to create awareness among individuals of certain actions against the growing strain on the Earth's natural eco system, which are very important in this period to overcome many environmental problems. On June 21st, Yoga Day was celebrated in the absence of students because of pandemic by teaching and non-teaching staff by following SOP, which spread awareness about the importance and effect of yoga on the health of people

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Swamy Vivekananda Rural First Grade College is striving hard to introduce new and innovative ideas to achieve its vision and mission. Planning: As per its Vision and Mission, the institution has identified best practices.

1. **Power of One Rupee:** To enhance spiritual skills among students and also to help provide financial assistance for the purpose of education, the Power of One Rupee was introduced in the year 2010 by students. All class representatives will take part in managing the activities.
2. **Free Midday Meals:** Adanya Chetana serves nutritious tasty meals hygienically prepared at well-equipped kitchens set up, especially for this project with the help of Essae-Foundation. The meals are packed in stainless steel containers distributed to the college in customized vehicles. The Lecturers and students s the hot meals in the school. Over 500 students benefited from this program.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution created a place where knowledge, a sense of responsibility to community life, and an understanding of commitment co-exist with academic excellence. The Institution has over the years crafted and curated numerous outreach programs, in addition to the mandated NSS programs, which have brought about evolutionary changes in the lives of students and faculty members' social lives. The Institute, with its distinctive approach, has a well-oiled governance structure and administrative mechanisms to ensure speedy implementation of programmes chalked out for the purpose. The programmes prioritise organising various educational and awareness programmes to help students become self-reliant, skilled, and enthusiastic about completing their tasks confidently

and facing the challenges of a rapidly changing world. These include Striving for academic excellence in learning, creative practical thinking Addressing the needs of the neglected and the poor Catering to the needs of students of diverse backgrounds, irrespective of religion, race, caste, community or social status, Creating a thirst for knowledge and making a difference to society through social commitment Taken together, these initiatives have contributed to the creation of an organisational culture that is uniquely its own, one that energises all the activities that the college does and knits stakeholders together.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The institution's priorities are decisions that are founded on its vision, mission, and values. enhancing the intellectual, spiritual, and artistic capacities of rural students During the semester session, integrate and grow alumni activities inside the college. The college intends to build a new campus with a fully committed infrastructure to meet student needs. Although it had been prepared in advance, the epidemic prevented its implementation. Additionally, the evening college and a new Bachelor's degree in computer science are being planned.